

## APPLICATION FOR TEMPORARY PERMIT CERTIFICATE

Fee is \$100.00 and non-refundable or transferable; check or money order must accompany application form.

To be eligible to obtain a Temporary Permit Certificate the application must be submitted 21 days before the preferred work date and prior to providing supervised veterinary services. Please note that "ASAP" is not an acceptable date, applications with such notations will be returned. Applicants must have already graduated from a school/college in veterinary medicine. This means that all course work has been completed and the degree awarded in veterinary medicine. A Temporary Permit Certificate is to practice under the direct supervision of a North Carolina licensed veterinarian and at a designated practice. The certificate, when issued is only valid for the designated veterinary practice listed on the application. If other practice locations are needed, separate application(s) with fees need to be filed with the Board office. Application must be completed and legible before the Board office can process.

Temporary Permit Certificate holders are not granted the same privileges as fully licensed veterinarians of North Carolina. Certificate holders should not be considered by a supervising veterinarian to be able to work alone or independently. Applicants are not eligible to apply for accreditation, as full licensure is a prerequisite before pursuing USDA, APHIS Accredited Veterinarian certification. As a result, Temporary Permit Certificate holders cannot do activities involving state or federal government regulatory work.

Such activities not allowed includes rabies vaccination, issuing health certificates, drawing or submitting blood for EIA (Coggins) testing, or any other activity involving official regulatory program diseases, food animal brucellosis, tuberculosis, pseudorabies in swine, etc. These unauthorized activities would be in violation of state or federal laws. Supervising veterinarians and Temporary Permit Certificate holders could be subject to disciplinary action by the North Carolina Veterinary Medical Board.

Temporary Permit Certificate will be issued when all documentation is on file at the Board office. Documentation required is, completed application form for the next available Veterinary State Examination, application for Temporary Permit Certificate, all fees, copy of social security card, official passport photo. A degree conferred transcript mailed directly from college/school of veterinary medicine, passing scores on the NBE & CCT or NAVLE mailed directly from AAVSB, official license verification directly from all states, and any information on complaints, disciplinary action, and may include other documentation as requested by Board office. Foreign graduates must request documentation of completion of the ECFVG program and have mailed directly from the AVMA. An issued certificate is required prior to the delivery of veterinary services and always under direct supervision.

Board staff will issue the Temporary Permit Certificate by mail to the primary supervising veterinarian before the preferred work date and will be based on when documents are received. Applications are processed on a first come bases pending the receipt of all documents in the Board office. It is the applicant's responsibility to provide current telephone numbers and address changes in writing to the Board office.

Administrative Code .0305 (d) states that in addition to any restrictions or conditions imposed by the Board it shall be the primary supervising veterinarian's responsibility to ensure that another N.C. licensed veterinarian is available to supervise the Temporary Permit Certificate holder. On the occasion when the primary supervising veterinarian is unable to be available, prior written notification must be provided to the Board office. Applicants cannot legally practice veterinary medicine in North Carolina until he or she has been granted a Temporary Permit Certificate to practice under the direct supervision of the North Carolina licensed veterinarian at the designated practice.

If the Temporary Permit Certificate holder fails to pass the next North Carolina State Examination or becomes ineligible to sit for the North Carolina State Examination, the Temporary Permit Certificate will be terminated. It will be the responsibility of the Temporary Permit Certificate holder to reapply to the North Carolina Veterinary Medical Board for the next available state examination and new Temporary Permit Certificate. Please note if there is a period between the termination of a Temporary Permit Certificate and the issuance of a new Temporary Permit Certificate, the certificate holder may not provide veterinary services.

**North Carolina Veterinary Medical Board**  
 PO Box 37549, Raleigh, NC 27627  
 1611 Jones Franklin Rd., Suite 106, Raleigh, NC 27606  
 Phone (919) 854-5601 Fax (919) 854-5606

**TEMPORARY PERMIT** application must be submitted complete and legible, twenty-one (21) days before the preferred work date in order for Board office to process. (Fee: \$100.00)

**LEGAL NAME** – Please provide any name document(s) will be submitted.

First	Middle	Last Name	Other(s)
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Street	City	State	Zip	County
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Current Telephone Number Required \_\_\_\_\_

- 1.) Provide preferred work date when you, the applicant, is to start providing veterinary services at designated practice. Date: \_\_\_\_\_. (*"ASAP" is not an acceptable date.*)
- 2.) Date of the Veterinary State Exam you have applied for: \_\_\_\_\_.
- 3.) Applicant understands that they cannot legally provide veterinary services in North Carolina until granted a Temporary Permit Certificate with supervision or granted a full NC Veterinary License. **Initial here** \_\_\_\_\_.

**As a Supervising Veterinarian:**

I agree and understand by providing my signature below that Temporary Permit Certificate holders are not granted the same privileges as fully licensed veterinarians of North Carolina and are not allowed to practice independently or operate satellite practices. Applicants are not eligible to apply for accreditation as full licensure is a prerequisite before pursuing USDA, APHIS Accredited Veterinarian certification. As a result, Temporary Permit Certificate holders cannot do activities involving state or federal government regulatory work. Such activities include issuing health certificates, drawing or submitting blood for EIA (Coggins) testing, rabies vaccination or any other activity involving official regulatory program diseases, food animal brucellosis, tuberculosis, pseudorabies in swine, etc.

These unauthorized activities would be in violation of state or federal laws and make supervising veterinarians and Temporary Permit Certificate holders subject to disciplinary action by the North Carolina Veterinary Medical Board. I know that until such time that the applicant's documentation has been received by the Board office, the Temporary Permit Certificate will not be issued. This could cause a delay for the desired work date.

I understand all the conditions in which this applicant may work under direct supervision and I agree to be responsible for his or her supervision. Written notification will be provided to the Board office if I am unable to be available to supervise. It shall be my responsibility to ensure that another NC licensed veterinarian is available to directly supervise at the designated practice listed for the Temporary Permit Certificate holder. All supervising veterinarians must be on record with the Board at the designated practice.

Applicant hereby makes application to obtain a Temporary Permit Certificate authorizing them to practice veterinary medicine in North Carolina at the designated practice and under direct supervision of:

Signature of <u>Primary</u> Supervising Veterinarian	License number	Date
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Name of Practice Facility \_\_\_\_\_

Street	City	State	Zip	County
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Telephone Number	Fax Number
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**Other Supervising Veterinarian(s):** *(Please read above statement before signing.)*

I understand all the conditions in which this applicant may work under direct supervision and I agree to be responsible for his or her supervision. To be a supervisor, veterinarian(s) must be on record with the Board at the designated practice.

_____ Signature of Supervising Veterinarian	_____ License number	_____ Date
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_____ Signature of Supervising Veterinarian	_____ License number	_____ Date

I authorize North Carolina Veterinary Medical Board to review state files pertaining to my licensure and practice, and all law enforcement records, administrative records and court documents to confirm the accuracy and completeness of the information provided herein. This application and signature shall act as authorization of entities in possession of applicable information to release such information to the North Carolina Veterinary Medical Board. Should the applicant's information change it is their responsibility to notify the Board office in writing of those changes. If the Board staff cannot contact the applicant for more information this could delay the Temporary Permit Certificate process.

Temporary Permit Certificates are issued at the discretion of the Board and are valid until the results of the applied for Veterinary State Examination are known. The Board office provides updates to the status of an applicants file by mail. These updates are sent at regular intervals until the file has been completed.

Board staff will issue the Temporary Permit Certificate with letters, which is mailed to the primary supervising veterinarian, at the designated practice, 24 to 72 hours before the preferred work date. Applications are processed on a first come bases pending the receipt of all documents in the Board office. Applicant may not provide veterinary services until such time that the certificate has been issued. Application is for designated practice only. If other practice locations are needed, separate application(s) with fees must be filed with the Board office. Application must be completed and legible before the Board office will process. A copy of the NC Veterinary Practice Act is available at [www.ncvmb.org](http://www.ncvmb.org) (**North Carolina Veterinary Practice Act** on the Home Page) or from the Board office for \$3.00.

**Applicant Signature** \_\_\_\_\_ **DATE** \_\_\_\_\_